

Private & Confidential

To avoid any delay in handling your orders, please:-

- i) Complete the questionnaire in block capitals.
- ii) Answer all the questions.
- iii) Attach a printed sample of your letterhead or compliments slip.



Application for Credit Account

■ Company Details:

Legal Name: _____

Trading As: _____

Trading Address: _____

Post Code: _____

Telephone: _____ Facsimile: _____

Registered Office: _____

_____ Post Code: _____

Immediate Holding Company (where applicable): _____

Ultimate Holding Company (where applicable): _____

Co. Reg. No: _____ VAT Reg No: _____

Type of Business: _____

Company Established: _____ Yrs. Current Annual Purchases £ _____

If not a Limited Company, details of Partners or Principal

Name: _____ Name: _____ Name: _____

Address: _____ Address: _____ Address: _____

■ Bank Details:

Name: _____

Address: _____

_____ Post Code: _____

Account No: _____ Sort Code: _____

NB: Under current banking guidelines, a signed authority is required for a reference to be given.

■ Trading References:

Ref. 1:	_____	Ref. 2:	_____
	_____		_____
	_____		_____
	_____		_____
	_____		_____
	_____		_____
	_____		_____
	_____		_____

■ Credit Limit

Amount of Credit Requested: £ _____ month

■ Declaration

I confirm that I have received the company's general conditions of sale, and hereby agree to abide by the terms and conditions of sale, and hereby agree to abide by the terms and conditions contained therein.

Signed _____

Print name _____

Position _____ Date _____

Office use only

Area Sales Manager _____

Bank Reference: Sent: _____ Recd.: _____

Trade Ref. 1 Sent: _____ Recd.: _____

Trade Ref. 2 Sent: _____ Recd.: _____

Status Report: Sent: _____ Recd.: _____

Statutory Accounts: Sent: _____ Recd.: _____

Discount Level: % off list Profile: _____

Ancillaries: _____

Reinforcements: _____

Credit Limit Proposed £ _____

Signed _____ Credit Manager. Date _____

Approved _____ Director. Date _____

Name: _____ Account No. _____

Banker's Request Form

Private and Confidential For internal use only



■ Enquiry to The Manager:

Bank Name: _____ Bank plc

Branch Address: _____

Sort Code No. _____

■ Enquiry from:

Name: Clayton Glass Ltd

Address: Unit 8 , Tanfield Lea Industrial Park, Tanfield Lea, Stanley, County Durham

Post Code DH9 9YA

Tel.: 01207 280511 Fax.: 01207 230699

Date: _____ Contact name: _____

■ Information requested on: (Prospective Customer)

I/We request your opinion as to the means and standing of

and his/her trustworthiness in the way of business to the extent of £

I/We enclose my/our fee of £ on _____ terms

Account number (for identification purposes only)

■ Consent: To be completed by the person who is subject of the enquiry

Subject's full name: _____

Subject's bank: _____

Full name and address of enquirer _____

I/We _____

consent to _____ Bank plc providing a reference on me/us to

Signed _____ Date _____